

# ANNUAL QUALITY ASSURANCE REPORT

2016-2017

Submitted

To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

BY

INTERNAL QUALITY ASSURANCE CELL

J.V.R.GOVERNMENT COLLEGE

SATHUPALLY - KHAMMAM Dist.

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## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

#### 1. Details of the Institution

1.1 Name of the Institution	J.V.R. GOVERNMENT COLLEGE
1.2 Address Line 1	MAIN ROAD
Address Line 2	OPPOSITE GOVERNMENT HOSPITAL
City/Town	SATHUPALLY
State	TELANGANA
Pin Code	507 303
Institution e-mail address	sathupallyjkc@gmail.com
Contact Nos.	9885073548
Name of the Head of the Institution:	DR G NARASIMHA RAO
Tel. No. with STD Code:	08761 282098
Mobile:	

Name of the IQAC Co-ordinator:

D REDDIAH

Mobile:

9866447694

IQAC e-mail address:

[jvrsathupallyiqac@gmail.com](mailto:jvrsathupallyiqac@gmail.com).  
sathupallyjkc@gmail.com

1.3 NAAC Track ID (For ex. MHCOCN 18879)

APCOGN12721

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

EC/39/22

1.5 Website address:

[www.jvrgcsattupally.in](http://www.jvrgcsattupally.in)

Web-link of the AQAR:

[http://gdcts.cgg.gov.in//Uploads/files/Recent\\_Updates//Uploads/files/Recent\\_Updates/7232.pdf](http://gdcts.cgg.gov.in//Uploads/files/Recent_Updates//Uploads/files/Recent_Updates/7232.pdf)

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B+	76.15	2006	5 Years
2	2 <sup>nd</sup> Cycle	B	2.40	2015	5 year
3	3 <sup>rd</sup> Cycle	--	--	--	--
4	4 <sup>th</sup> Cycle	--	--	--	--

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

08-07-2010

1.8 AQAR for the year (for example 2013-14)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

i. AQAR_ 2010-2011	23-11-2014 (DD/MM/YYYY)
ii. AQAR_ 2011-2012	23-11-2014 (DD/MM/YYYY)
iii. AQAR_ 2012-2013	23-11-2014 (DD/MM/YYYY)
iv. AQAR_ 2013-2014	23-11-2014 (DD/MM/YYYY)
v. AQAR_ 2014-2015	21-12-2018 (DD/MM/YYYY)
vi. AQAR - 2015-16	22-12-2018 (DD/MM/YYYY)

10 Institutional Status

University                      State     Central     Deemed     Private

Affiliated College            Yes             No

Constituent College        Yes             No

Autonomous college of UGC    Yes             No

Regulatory Agency approved Institution    Yes     No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution    Co-education     Men     Women

Urban     Rural     Tribal

Financial Status            Grant-in-aid     UGC 2(f)     UGC 12B

Grant-in-aid + Self Financing     Totally Self-financing

1.11 Type of Faculty/Programme

Arts     Science     Commerce    Law    PEI (Phys. Edu)   
 TEI (Edu)     Engineering     Health Science    Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

KAKATIYA  
UNIVERSITY,WARANGAL

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

----

University with Potential for Excellence

----

UGC-CPE

----

DST Star Scheme

----

UGC-CE

----

UGC-Special Assistance Programme

----

DST-FIST

----

UGC-Innovative PG programmes

----

Any other (*Specify*)

----

UGC-COP Programmes

----

## 2. IQAC Composition and Activities

2.1 No. of Teachers

5

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

4

2.4 No. of Management representatives

--

2.5 No. of Alumni

2

2.6 No. of any other stakeholder and  
community representatives

1

2.7 No. of Employers/ Industrialists

1

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:

No.	<input type="text" value="2"/>	Faculty	<input type="text" value="3"/>
Non-Teaching Staff	<input type="text" value="--"/>	Students	<input type="text" value="--"/>
Alumni	<input type="text" value="1"/>	Others	<input type="text" value="0"/>

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- ❖ The IQAC of the college monitors and coordinates the planning and implementation of all curricular, co-curricular and extra-curricular activities of the college
- ❖ The IQAC coordinates the functioning of different committees for the effective implementation of all the activities designed in the beginning of the year.
- ❖ It acts as a link pin between the affiliating university and the college by passing on the required information both sides.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<ul style="list-style-type: none"> <li>➤ Door to door campaigning for improvement in student enrollment.</li> <li>➤ encourage faculty to organise seminars/workshops/conferences.</li> <li>➤ To organise job melas, placement drives in the college by various companies..</li> <li>➤ to conduct book exhibitions, Science Fare and Come and See programmes for the Intermediate students.</li> <li>➤ to conduct training classes in Archery for the students for the tribal students borne with inherent talents for games and sports.</li> <li>➤ To organise programmes on self employment .</li> <li>➤ To organise special classes for higher education and employment opportunities.</li> <li>➤ Organizing campus selections in the college.</li> </ul>	<p>Conducted good number of door to door campaigns by the lecturers resulting in improvement of the admissions.</p> <p>Internal seminars were regularly conducted by all the departments.</p> <p>Science Fare and Come and See programmes were conducted for the Intermediate students.</p> <p>Training in archery was imparted to the tribal and other students borne with inherent talents for games and students. One tribal student participated in at National level.</p> <p>Organised programmes on self employment.</p> <p>Special classes for aspiring higher education employment opportunities were organised.</p> <p>Yet to be organised</p>

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body    Yes     No   
Management  --    Syndicate  --    Any other body  --

Provide the details of the action taken

The AQAR was prepared focussing on all aspects of the institution under the guidance of IQAC members and the principal. Discused and approved.



## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	---
PG	02	--	02	--
UG	03	--	01	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	03	--	--	--
Others	--	--	--	--
<b>Total</b>	8	00	03	00
Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	03
Trimester	00
Annual	02

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The affiliating University introduced Choice Based Credit System for the UG Courses from the academic year 2015-2016. New syllabus has been introduced for the UG first year.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	16	16	--	--	--

2.2 No. of permanent faculty with Ph.D. 02

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	--	13	--	--	--	--	--	--	--	--

2.4 No. of Guest and Visiting faculty and Temporary faculty 3 5 10

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	--	03	04
Presented papers	00	00	00
Resource Persons	--	--	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- \* I CT based teaching initiated.
- \* Collaborative learning introduced.
- \* Peer led teaching initiated.

- 2.7 Total No. of actual teaching days during this academic year 201
- 2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) NIL
- 2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop -- -- --
- 2.10 Average percentage of attendance of students 80 %
- 2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	65	8	9	11	5	51
B.Com.	48	5	4	7	6	46
B.Sc.,	45	3	10	7	4	47

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- The IQAC interacts with teachers and students to understand the problems encountered by them in the teaching – learning process.
- Arranges guest /Extension Lectures .
- Conducts regular review meetings with the teaching staff.
- Imparts training to the newly promoted and recruited staff on teaching and learning process.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	05
UGC – Faculty Improvement Programme	--
HRD programmes	1
Orientation programmes	05
Faculty exchange programme	--
Staff training conducted by the university	2
Staff training conducted by other institutions	3
Summer / Winter schools, Workshops, etc.	02
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	12	15	--	--
Technical Staff	--	--	--	--

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The IQAC encourages the faculty to pursue Ph.D., Programme on part time basis.
- Encourages the staff to apply for Minor and Major Research Projects.
- Encourages the students to take up study projects on the newly emerging topics in the relative subjects.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	04
Outlay in Rs. Lakhs	--	--	--	--

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	00	00	01
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	--	--	--

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other (Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year : 3

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College   
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guides   
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level	<input type="text" value="95"/>	State level	<input type="text" value="10"/>
National level	<input type="text" value="00"/>	International level	<input type="text" value="--"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="--"/>	State level	<input type="text" value="02"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="3"/>	State level	<input type="text" value="05"/>
National level	<input type="text" value="01"/>	International level	<input type="text" value="--"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="--"/>	College forum	<input type="text" value="--"/>		
NCC	<input type="text" value="03"/>	NSS	<input type="text" value="03"/>	Any other	<input type="text" value="--"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Conducted micro level survey on literacy rate of the parents of the students of the institution
- Literacy programmes organised in the slum areas of the town.
- Conducted swatch Bharath Programmes at College level.



## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	12.25 acres	--	--	12.25 acres
Class rooms	17	--	--	17
Laboratories	10	--	--	10
Seminar Halls	01	--	--	01
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	2 lac	1 lac	UGC	3
Value of the equipment purchased during the year (Rs. in Lakhs)	1 lac	1	UGC	2
Women's Hostel	--	01	UGC	

#### 4.2 Computerization of administration and library

1. Library is automated by using SOUL Software supplied by CCE, Hyderabad.
2. One lap top
3. Installation of projector.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	16451	1150000	277	78000	16728	1228000
Reference Books	1800	175000	00	00	1800	175000
e-Books	--	--	--	--	--	--
Journals	3	1500	4	5600	7	7100
e-Journals	Lib.Cons					
Digital Database	--	--	--	--	--	--
CD & Video	55	1500	00	00	55	1500
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	102	02	All departments	03	2	02	09	02
Added	00	nil	nil	01	0	00	00	00
Total	102	02	1	03	2	02	09	02

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

<ul style="list-style-type: none"> <li>The Department of Computer Science conducts classes for the teachers on basic computer skills.</li> <li>Special classes for the students of Non computer courses(Conventional Courses) are also conducted .</li> </ul>
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4.6 Amount spent on maintenance in lakhs :

i) ICT	--
ii) Campus Infrastructure and facilities	3.0
iii) Equipments	2.0
iv) Others	2.5
<b>Total :</b>	7.00 Lacs

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC conducted an orientation programme to the first year students of B.A.,B.Com.,B.Sc., on the following student support services:

- ✦ Fee Concessions.
- ✦ Introducing courses in communication skills
- ✦ Gold Medals awarded by College
- ✦ Anti Ragging Cell
- ✦ Hostel facilities
- ✦ Healthcare for both men and women students
- ✦ Hostel Facilities for both men and Women
- ✦ Bus passes to day scholars
- ✦ Placements and Higher Education information

#### 5.2 Efforts made by the institution for tracking the progression

- ❖ The departments maintain the record of the outgoing students with regard to pursuance of higher education and employment.
- ❖ Feed back from the former students, parents, Alumni and the philanthropists assist the institution by providing valuable suggestions in respect of students who are economically and academically poor thereby assisting the institution in the progression of the student and the institution.
- ❖ All the incharges of the departments maintain the record of the outgoing students with regard to pursuance of higher education and employment.
- ❖ The institution maintains a special book bank scheme for SC and ST students in the library with special funds from the state government (CCE

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
747	48	--	--

(b) No. of students outside the state

(c) No. of international students

Men 

No	%
--	--

 Women 

No	%
--	--

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
11	116	378	92	nil	597	13	141	470	123	--	747

Demand ratio 1:1      Dropout % 6

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- \* The institution conducts special training programmes for the students aspiring for jobs in Groups , Banks , Teaching , Village development officers and the Police department.
- \* the college imparts training to the students on Computer Skills, Analytical Skills , Mental ability and Communication skills in English.
- \* Academic and Career Guidance Cell conducts coaching classes and General knowledge tests and Quiz Competitions .
- \* Mock Interviews are conducted for students appearing for interviews.
- \* Tips for students appearing for Interviews are extended by the expert teachers Mock interviews are conducted for the benefit of the students

No. of students beneficiaries

#### 5.5 No. of students qualified in these examinations

NET       SET/SLET       GATE       CAT   
IAS/IPS etc       State PSC       UPSC       Others

### 5.6 Details of student counselling and career guidance

- Ward counselling system assists in analyzing the strengths and weaknesses of the students.
- Career Guidance cell provides information to the students on job opportunities from time to time.

No. of students benefitted

10

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	nil

### 5.8 Details of gender sensitization programmes

- equality day celebrated on 26-08-2016.
- International Women's Day celebrated 08-03-2017.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level

15

National level

01

International level

--

No. of students participated in cultural events

State/ University level

04

National level

--

International level

--

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	--
Financial support from government	545	2268000
Financial support from other sources	NIL	NIL
Number of students who received International/ National recognitions	NIL	NIL

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- 1.Lunch interval break was extended by ten minutes.
2. Additional ROR system was installed to provide Safe drinking water to the students
3. More number of Computer systems for browsing were provided in the library.
4. Special Facility was created in the college office for Online submission of PM scholarship applications.
5. Toilets for girls on the first floor were made available .

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

##### **Vision, Mission and objectives the institution:**

As the saying goes ‘SEELENA SHOBATEY VIDYA’ – it is education that moulds character. There is no greater vision than higher education. Our college strives to fulfill the dream of Dr.A.P.J.Abdual Kalam, Hon. President of India who stresses the need for developing society through the acquisition of knowledge and utilization of technology.

The college imparts education to the students with a motto of ‘Enter to Learn-Leave to Serve’ . the Alumni of the college stands as a testimony to the mission of the college .

The college started functioning with the objective of catering to the educational needs of the students of Sathupally and surrounding mandals. It aims at all round development of the students with a focus on curricular , co-curricular and extracurricular activities .

##### **Objectives:**

- To impart and disseminate knowledge to students hailing from backward, rural and semi urban areas.
- To offer education to suit the changing needs of the society.
- To provide revised, need based and value oriented courses.
- To impart communication and soft skills to the students for their all round personality development.
- To bring out latent talents of the students in co-curricular and extracurricular activates.
- To prepare students industry ready by imparting necessary technical, managerial and analytical skills.
- To produce global citizens with multiple skills.
- To promote social consciousness among the students and encourage them to contribute their might to the society.

In order to achieve these objectives the faculties of the college function under the IQAC(Internal Quality Assessment Council). In addition, various committees are formed for ensuring qualitative teaching and learning .

#### 6.2 Does the Institution has a management Information System

Yes. The Principal of the college communicates the information to the staff members through staff meetings , staff council meetings, Departmental meetings, meetings with various committees for the implementation of all the activities framed by the CCE Hyderabad and Affiliating University

## 6.3 Quality improvement strategies adopted by the institution for each of the following:

### 6.3.1 Curriculum Development

The curriculum is designed by the Affiliating University. The faculty members of the institution make suggestion in the Board of Studies Meetings conducted by the University.

### 6.3.2 Teaching and Learning

The Institution adopted the student centric teaching and Learning strategies like group discussions, Assignments, study projects, Quiz, Debate, Brain storming, Role plays, Peer led Teaching, Collaborative and Cooperative learning.

### 6.3.3 Examination and Evaluation

- ❖ The Institution conducts Unit Tests, term Exams, and Internal Practical Exams.
- ❖ The answer scripts of the students are evaluated and suggestions are made for better performance.

### 6.3.4 Research and Development

- The institution encourages the staff in research and development.
- The head of the Institution gives permission to the staff to pursue their research.
- Two staff members joined Ph.D., programme in different universities in the year 2015-16

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- The library comprises three sections : Reading Room ,Reference section and Text Book Section.
- Internet facility is available to the students and Staff.
- Library is totally automated by using SOUL Software.
- LCD projectors ,OHP's and computer based teaching aids are available in all the departments.



#### 6.3.6 Human Resource Management

The principal looks after the college administration with the assistance of teaching and non teaching staff. The CPDC of the college helps the institution in the developmental activities .

#### 6.3.7 Faculty and Staff recruitment

- The regular teaching members are appointed through Public Service Commission or by mode of transfer on promotion from junior College level.
- The Contract teaching faculty are appointed by the Selection/ renewal committee headed by the District Collector .
- Guest faculty are appointed by the CPDC.
- The non teaching staff are appointed by the Government.

#### 6.3.8 Industry Interaction / Collaboration

- ❖ The Department of Botany is working in collaboration with Agricultural College in Aswaraopeta.
- ❖ The Department of Chemistry develops rapport with Singareni Collieries to eradicate environmental pollution due to excavation of coal.
- ❖ The Department of Commerce adopts suitable management skills by keeping in touch with the Local Banks and the LIC of India.

#### 6.3.9 Admission of Students

The admissions of the students are made as per the norms laid down by the affiliating university.

6.4 Welfare schemes

for

Teaching	Employees Health Cards, Festival and Housing Loans, GPF Funds, Insurance and Medical Leaves .
Non teaching	Employees Health Cards, Festival and Housing Loans, GPF Funds, Insurance and Medical Leaves .
Students	Scholarships, Fee Reimbursement.

6.5 Total corpus fund generated

1.5  
Lacs

6.6 Whether annual financial audit has been done

Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE, Hyderabad.	Yes	IQAC and Internal Academic Audit Committee
Administrative	Yes	RJD, Warangal	Yes	Committees constituted by the Principal at the end of the Academic year.

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Choice Based Credit System (CBCS) with semester end Exams was introduced by the Affiliating University.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

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6.11 Activities and support from the Alumni Association

The alumni plays significant role in the development of the college. They extend their support in the form of material and money. Gold medals are awarded to the meritorious student in every course by the alumni. Alumni provides financial assistance for Renovation of the building , installation of safe drinking water tank and medical facilities to the women students. Financial support to the poor students to pursue higher education

6.12 Activities and support from the Parent – Teacher Association

The parents association plays a vital role in development of the institution. Feed back from the parents helps to know the problems of the students and also assist the institution by timely suggestion.

The parents communicate the grievances of their wards to the teachers who in turn take measures to redress the grievances. Both the parent and teachers discuss and plan for better implementation of the planned activities.

6.13 Development programmes for support staff

The principal has limited powers to initiate any development programme for the support staff. However the support staff working in the office are given training in basic computer skills, Communication skills and writing skills.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- \* Every year the eco club receives saplings from the Forest department and are planted in the college campus.
- \* The Eco club in collaboration with NSS and NCC keeps the college a plastic free campus.
- \* The NSS and NCC units look after plantation ,development and maintenance of gardens and waste water management.
- \* Water harvesting pits developed by the meteorological department in the campus helps to know the water level.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Special study hours were conducted for the slow learners after the college hours.
- Internet facility was provided to the library for the use by the students and staff.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Action Taken Report
<ul style="list-style-type: none"> <li>➤ Door to door campaigning for improvement in student enrollment.</li> <li>➤ encourage faculty to organise seminars/workshops/conferences.</li> <li>➤ To organise job melas, placement drives in the college by various companies..</li> <li>➤ to conduct book exhibitions, Science Fare and Come and See programmes for the Intermediate students.</li> <li>➤ to conduct training classes in Archery for the students for the tribal students borne with inherent talents for games</li> </ul>	<p>Conducted good number of door to door campaigns by the lecturers resulting in improvement of the admissions.</p> <p>Internal seminars were regularly conducted by all the departments.</p> <p>Science Fare and Come and See programmes were conducted for the Intermediate students.</p> <p>Training in archery was imparted to the tribal and other students borne with inherent talents for games and students. One tribal student participated in</p>

<p>and sports.</p> <ul style="list-style-type: none"> <li>➤ To organise programmes on self employment .</li> <li>➤ To organise special classes for higher education and employment opportunities.</li> <li>➤ Organizing campus selections in the college.</li> </ul>	<p>at National level.</p> <p>Organised programmes on self employment.</p> <p>Special classes for aspiring higher education employment opportunities were organised.</p> <p>Yet to be organised</p>
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7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

**Best Practice -1**

**Title : Medical and Health services to the women students.**

**Goals :**

The strength of the institution comprises fifty percent of the women students. Women student who r residing in the hostel and students coming from remote places were found to be facing health hazards. In order to address the health problems of women students medical and health services are planned with an aim of providing better health conditions.

**Context:**

Most of the women students of the institution were detected with one or other health problem. The institution is located at the opposite of the Government Community Health Centre. Regular Medical check ups at the institution for the students by the Medical staff revealed the health conditions of the women students.

**Practice:**

The college is located opposite to the Community Health Centre. During the process of re3gular check ups most of the students were detected with medical problems. In view of the health condition of the students, it was decided to constitute a committee for medical and heakth care of the students with the assistance of the Department of Zoology. The women students are advised

to approach the lady lecturer in charge of the medical and Health to assist in taking care of the condition of the student. The CHC, sathupally provides medicines to the college free of cost. Regular record of the medicines and list of beneficiaries is maintained by the incharge.

## **2. Best Practice -**

### **Title : Mid Day Meals Scheme:**

#### **Goals :**

Most of the students come to the college from remote place. The students were either forced to stay hungry or depend on the hotel food. Staying hungry or eating from food from the hotels regularly was threat to the health. The scheme helped the students to stay from hotel food and attending the classes regularly. As the saying goes

**“Healthy Mind in Healthy body”.**

#### **Context :**

The institution runs in two session ,Morning and afternoon . Students coming from remote places were facing the problem . The institution too felt the impact of shortage of attendance and increase in number of dropouts and performance of the students in the Examinations.

#### **Practice:**

The institution is blessed with good number of students coming from remote place and belonging to poor families. It was need of the hour to introduce the system providing hygienic and timely food to the students. The impact of the Mid Day meals was though introduced during the previous year but was only during examinations days. This year the institution took up charge of extending food to to the students during the entire academic year.

The scheme was a great success in attaining the target of good attendance , good performance in the examinations and solving health related problems.

:

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Water harvesting Conducted tests on impact of chemicals on water due to the coal excavations . Conducted surveys on hygienic condition of the people living in slum areas and provided awareness on cleanliness .
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7.5 Whether environmental audit was conducted?      Yes      No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**Strengths:**

1. Well equipped Laboratories and Library
2. Sufficient number of Class rooms.
3. Internet facility to the students and staff
4. Qualified and well experienced Faculty
5. Good Infrastructure Facilities
6. Well established e class room
7. Mid-Day Meals Programmes to all the college students
8. Regular conduct of Educational Tours as a part of Teaching and Learning Process

9. Support and active cooperation from the Alumni
10. Concessional facilities provided by Central and State Governments such as:  
Railway concession to attend the Educational, Games and Sports programmes.

**Weaknesses**

1. Lack of college hostel facility for boys.
2. Infrastructure facilities for student support activities are not up to the mark.
3. Lack of centralized computer services.
4. Insufficient basic amenities for various stake holders

**Opportunities:**

- As the town is good academic center for all most 7 surrounding mandals with good number of Junior colleges there is scope for starting more number of UG courses that are suitable to the industry.
- There is potential to start more PG courses that suits the industry needs.
- The college has an opportunity to start research centers to study the social economic changes brought by the mining industry. Similarly research center to study the changes in Adivasi livelihoods and culture.




**Challenges:**

1. There is a strong unhealthy competition from the near-by private institutions and distance education centre, which in turn is severely affecting the in-take in certain courses.
2. Since the students belong to the marginalized sections of the society and below the poverty line, it is difficult to mould them to adapt new environments of modern world.
3. The English teachers feel it difficult to bring out students from mother tongue influence while imparting English teaching in the class.
4. The major hurdle is the unhealthy competition that prevails during college admissions due to the evil practices adopted by private institutions and thus prevent the students from joining government degree Colleges.

**8. Plans of institution for next year**

- encourage faculty to organise seminars/workshops/conferences.
- to conduct more field trips/study tours/workshops/seminars to instil practical knowledge of the subject.
- to encourage staff to Carry out Minor and Major Research Projects.
- Encourage Interdepartmental Collaborative Teaching.
- To install 30 computers in the English Language Lab
- Organizing campus selections in the college.
- Mentor – Mentee System.
- Establishment of Student Clubs
- Bridge Classes for First Year Students.
- Continue Remedial Coaching.


Name D.REDDIAH

  
(D. Reddiah)

Signature of the Coordinator, IQAC

AQAR 2016-17

Name DR G NARASIMHA RAO

  
DR. G. NARASIMHA RAO

Signature of the Chairperson, IQAC

PRINCIPAL  
J.V.R.GOV'T. COLLEGE  
SATHUPALLY-KMM.DT

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## ANNEXURE- ACADEMIC CALENDER OF THE COLLEGE

J.V.R. GOVT.COLLEGE SATHUPALLY

### ACADEMIC CALENDER FOR THE YEAR 2016-17

S.NO	MONTH & DATE	ACTIVITY PLANED	REMARKS
1	JUNE 1 <sup>ST</sup> WEEK	ADMISSIONS	COMPLETED
2		WORLD ENVIRONMENT DAY	COMPLETED
3	JUNE 2 <sup>ND</sup> WEEK	COMMENCEMENT OF CLASSES	COMPLETED
4		MEETING WITH ALL DEPARTMENTS BY PRINCIPAL	COMPLETED
5		PREPARATION OF ANNUAL CURRICULAR PLANS	COMPLETED
6	JULY 1 <sup>ST</sup> WEEK	MEETING WITH ALL DEPARTMENTS BY IQAC	COMPLETED
7	JULY 2 <sup>ND</sup> WEEK	COMMENCEMENT OF CBCS 1 <sup>ST</sup> SEMESTER CLASSES FOR 1 <sup>ST</sup> YEAR STUDNETS	COMPLETED
8	AUGUST 1 <sup>ST</sup> WEEK	UNIT TEST-I FOR 2 <sup>ND</sup> & 3 <sup>RD</sup> YEAR STUDENTS	COMPLETED
9	AUGUST -15 <sup>TH</sup>	INDEPENDENCE DAY CELEBRATIONS	COMPLETED
10	SEPTEMBER 1 <sup>ST</sup> WEEK	STAFF MEETING	COMPLETED
11	SEPTEMBER 5 <sup>TH</sup>	TEACHERS DAY CELEBRATIONS	COMPLETED
12	SEPTEMBER 2 <sup>ND</sup> WEEK	REVIEW MEETINGS AT DIFFERENT LEVELS	COMPLETED
13	SEPTEMBER -24	NSS DAY CELEBRATIONS	COMPLETED
14	OCTOBER-2	GANDHI JAYANATHI CELEBRATIONS	COMPLETED
15	OCTOBER 1 <sup>ST</sup> WEEK	UNIT TEST-I FOR 1 <sup>ST</sup> YEARS & UNIT-TEST-II 2 <sup>ND</sup> & 3 <sup>RD</sup> YEARS	COMPLETED
16	OCTOBER 3 <sup>RD</sup> WEEK	COMMENCEMENT OF UG SUPPLYMENTARY EXAMS , SEMESTER EXAMS & DASARA VACATION	COMPLETED

17	NOVEMBER-1 <sup>ST</sup> WEEK	COMMENCEMENT OF CBCS 2 <sup>ND</sup> SEMESTER CLASSES FOR 1 <sup>ST</sup> YEAR STUDNETS	COMPLETED
18	NOVEMBER-2 <sup>ND</sup> WEEK	STAFF COUNCEL MEETING & STAFF MEETING	COMPLETED
19	NOVEMBER-11	NATIONAL EDUCATION DAY	COMPLETED
20	DECEMBER-1	WORLD AIDS DAY	COMPLETED
21	DECEMBER-10	HUMAN RIGHTS DAY	COMPLETED
22	DECEMBER-1 <sup>ST</sup> WEEK	QUATERLY EXAMINATIONS	COMPLETED
23	DECEMBER-2 <sup>ND</sup> WEEK	CAMPUS CLEANING	COMPLETED
24	DECEMBER-3 <sup>RD</sup> WEEK	STAFF COUNCEL MEETING & STAFF MEETING	COMPLETED
25	DECEMBER-24	NATIONAL CONSUMERS DAY	COMPLETED
26	JANUARY-1 <sup>ST</sup> WEEK	STAFF COUNCEL MEETING & STAFF MEETING	COMPLETEDV
27	JANUARY-2 <sup>ND</sup> WEEK	REVIEW MEETINGS AT DIFFERENT LEVELS	COMPLETEDV
28	JANUARY-12	NATIONAL YOUTH DAY	COMPLETED
29	JANUARY-25	NATIONAL VOTERS DAY	COMPLETED
30	JANUARY-26	REPUBLIC DAY CELEBRATIONS	COMPLETED
31	JANUARY-4 <sup>TH</sup> WEEK	NATIONAL SEMINAR & HALF-YEARLY EXAMINATIONS	COMPLETED
32	FEBRUARY-1 <sup>ST</sup> WEEK	YUVATHARANGAM	COMPLETED
33	FEBRUARY-2 <sup>ND</sup> WEEK	PRACTICAL EXAMINATIONS	COMPLETED
34	FEBRUARY-3 <sup>RD</sup> WEEK	PRE-FINAL EXAMINATIONS	COMPLETED
35	FEBRUARY-4 <sup>TH</sup> WEEK	SWATCH BHARATH	COMPLETED

36	MARCH-1 <sup>ST</sup> WEEK	REVISION	COMPLETED
37	MARCH-2 <sup>ND</sup> WEEK	UNIVERSITY ANNUAL EXAMINATIONS	COMPLETED
38	APRIL	PG ENTRANCE COACHING	COMPLETED
39	MAY	CAMPAIGN FOR ADMISSIONS & SEMESTER EXAMS	COMPLETED

